



IN-HOME TESTING QUICK GUIDE

FIREFIGHTERS | LAW ENFORCEMENT | CORRECTIONS

EQUIPMENT REQUIREMENTS

- 1. You must have both a mobile smartphone/tablet AND a desktop/laptop for the exam.**
 - a. Mobile smartphone or tablet.** Your mobile device will be used to connect to video conferencing software. Your device must meet the following requirements:
 - Zoom Workplace installed
 - Camera and microphone enabled
 - b. A desktop or laptop PC running Windows 8.1 (or later) OR MacOS 10.13 (or later).**
 - Safe Exam Browser downloaded and installed
- 2. A reliable internet connection on each device.** Your mobile device and PC must always be connected to the internet. Data rates may apply.
 - a.** Your mobile device should have a 3G+ or Wi-Fi connection. At a minimum, one (1) Mbps or better (broadband recommended) is required, but we recommend twenty (20) Mbps to ensure a stable internet connection while testing.
 - b.** We recommend that you check your connection speed before testing at www.speedtest.net

TESTING RULES

- 1.** The test room will open about 15 minutes before the scheduled start time. If you need assistance or have any questions, please call the PST office or log in early. If you are not ready to begin the test at the scheduled start time, you may be required to reschedule.
- 2.** The check-in process will take 30-45 minutes. The exam has three sections and lasts a maximum of 3 hours and 15 minutes.
- 3.** Once the exam starts, you cannot leave your workspace for any reason. You may be permitted a short bathroom break, but only between sections of the test.
- 4.** You can only use the built-in note-taking feature in the testing application, similar to MS Paint. Any other note-taking will be considered cheating and result in dismissal.
- 5.** You will be monitored via your mobile device and must install a secure testing program on your computer that restricts its use to test-taking only.
- 6.** You must test in a quiet, private, and distraction-free location. Testing in a public location or with others in the room is not permitted.
- 7.** Upload and sign the required documents in your PST account at least one hour before your exam. These include:
 - a. A copy of your government-issued photo ID.** (driver's license, passport, or state-issued ID)
 - b. A signed Applicant Liability and Waiver Form.** (Available in "PST Exam Documentation" in your PST account)
 - c. A signed Test Security Agreement & Non-Disclosure Agreement.** (Available in "PST Exam Documentation" in your PST account)